



ELCHK Lutheran Secondary School

The Parent Teacher Association's Notice 23004 "The 2023-24 27th Parent Teacher Association Annual Conference"

16/10/2023

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Dear Parents/Guardians,

At the beginning of a new semester, it is a good time to gather together and initiate home/school cooperation. According to the charter, all parents of currently enrolled school students automatically become members of the Parent Teacher Association. The purpose is to strengthen the connection between the family and the School, promote the cultivation of students' academic and moral character and discuss and work together to improve the welfare of students. The Association is planning to hold the 27th Annual Conference of the Parent Teacher Association for the year 2023/2024 on 4th November, 2023 (Saturday). The details are as follows:

Date: 4th November, 2023 (Sat)

Time: 2:30 p.m. to 5:30 p.m.

Venue: The School Hall

Starting from this, the 27th Annual Conference, elected members shall serve **a two-year term**. During the two-year tenure, as the children are promoted, the committees at all levels will automatically become members of the next level, while the chairperson of the Parent Teacher Association remains unchanged. In order to fill the vacancy, the Form One class and form representatives, who serve for one year, will be elected in the current Annual Conference. Parents participating in the election of Class Representatives and Form Representatives must come to our school.

We are honoured to invite you to participate the Conference, where parents can meet the class teachers to discuss their children's learning and development in the School. Details about the 2023/2024, 27th Parent Teacher Association Annual Conference:

1 Procedures:

Time	Rundown	Remarks
2:15– 2:30 pm	Parents Login	
2:30 – 3:30 pm	Introduction of the conference, greetings, review of the past activities, awards to parent volunteers and students achieving an excellent performance in the DSE. Council members will be presented with a school flag as a souvenir.	
3:30 – 4:30 pm	Lecture: 'Skill of Disciplining Your Child' (Cantonese only) Speaker: A registered social worker Hong Kong Youth Services - Miss Chung Yuk Kwan	
	Form ONE Class representative election (the class representative is elected by the parent participants) → Form representative election (class representatives elect the form representatives to select the executive member of the committee)	Room 410
4:30 – 4:35 pm	Announcement of the results of the reviewed articles and the election	
4:35 – 4:45 pm	Old and new members pose for photographs	
4:45 – 5:30 pm	Meeting with class teachers from S1 to S6	S1 to S6 class teachers

2 The Election of Members of the 27th Parent Teacher Association

The School sincerely invites Form ONE parents to participate in the election and become class representatives or standing committee members - who serve for one year - to jointly create a better learning environment for our children in the School.

3 Meeting Class Teachers from S1 to S6

Our School sincerely invites parents to meet with LSS class teachers from S1 to S6 to strengthen mutual understanding, so that students can develop in an environment of close cooperation between home and the School. We hope that parents will attend the election of the standing committee on the same day.

4 Class Teacher Meetings

4.1 The Content of Class Teacher Meetings:

Form	Topic
S1	Adapting to Secondary School Life
S2	Revision of Achieved Goals
S3	Strategies for Choosing Courses for New S4 Students
S4	Adapting to Life as a Senior Form Student
S5	Preparation for Post-secondary Study and Careers
S6	Diversity of Choices

4.2 Class Teacher Meetings Venue: Home room

Our School treasures close rapport with parents: it is effective to enhance students' academic performance and support their spiritual development. Up-to-date news of the Parent Teacher Association can be referred to in the enclosed newsletter. The 2022/23 Parent Teacher Association Notice has been attached. Its content embodies the spirit of Home School Cooperation.

Should you have any enquiries, please contact Ms. Chan, the Vice Principal.

For the convenience of counting the number of attendees, please fill in the following reply slip for your child to submit to the class teacher on or before 19th October (Thursday) to the school office. Should you have any enquiries, please call 27802291 to contact Ms. Chan, the Vice Principal.

The Vice Chairman



Principal Liang Kwun Fan



The Chairperson



Ms. Wong Yin Ling

PTA circular 23004 (The 2023/24 27th Parent Teacher Association Annual Conference)
Reply Form (Must be submitted to Class teacher on or before 19/10)

Dear Chairperson,

I understand the information detailed in this notice, and my replies are as follows:

1. I sign up as a Form ONE Class Representative and attend the annual Parent Teacher Association Conference – the election of the standing committee members:

The name of parent 1 (Please use block letters): _____

and sign up as a Form representative

The name of parent 2 (Please use block letters): _____

and sign up as a Form representative

2. I attend the annual meeting.

The name of parent 1 (Please use block letters): _____

The name of parent 2 (Please use block letters): _____

3. I will not attend the annual meeting.

(Please put a '√' in the appropriate box.)

Student Name: _____

Parent's /Guardian's Signature: _____

Class: _____ ()

Parent's/ Guardian's Name: _____