



ELCHK Lutheran Secondary School

PTA Circular 23003 《Election of Parent Manager (2023-2025) (II)》

3/10/2023

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Dear Parents/Guardians,

Thanks to the support of parents, the nomination of the Election of Parent Manager of the Incorporated Management Committee is complete. Three parents have been nominated as qualified candidates. Their information can be found in Appendix 1. Please take note of the following details.

1. Election schedule:

- 1.1 Details of the candidates (see Appendix 1) and two ballot papers (see Appendix 2) will be distributed on 3rd October, 2023 together with this notice. Each parent will receive a ballot paper. Relevant information can be found on the school website (except the ballot paper)
- 1.2 The voting will start on 11th October 2023. Parents can put their ballot paper into the collection box in the General Office in person or have their children do so. The deadline for voting is 16th October 2023 at 4 p.m.
- 1.3 The counting of votes will be held on 16th October 2023 in our school library at 4:15 p.m.
- 1.4 The result will be released within 10 working days after the counting of votes through our school's website. A notice to parents will be distributed as well.

2 Notes:

- 2.1 All parents or registered guardians of current students have the right to vote. Each parent can only vote once even if he/she is the parent or guardian of multiple students. Each family of a student can have no more than two ballots. If the student has another guardian or person who serves as a de facto guardian, extra ballots can be given;
- 2.2 To ensure fairness, the election will be anonymous. Voters cannot write their names or make any markings signifying their identities; every ballot can only be marked for one candidate with a '✓' in order to be valid.
- 2.3 All voters should refer to the 'Directions for Voting' before filling in the ballot paper. (see Appendix 1)
- 2.4 Voting methods:
 - Students bring the sealed ballots completed by parents back to school; submit to class teachers who will refer them to the General Office from 11th October to 16th October, 2023 4:00 pm or
 - Parents may submit the ballot in person into the collection box in the General Office during office hours: 11th October to 16th October, 2023 at 09:00 to 16:00. Parents will be requested to show identity by the Office clerks and the relevant information will be counter-checked.

You are highly encouraged to participate in the Election of 2023-25 Parent Manager. Your votes are highly appreciated. Should you have any enquiries, please contact our Election Panel Head and Vice Principal, Ms. Chan at 27802291.

Yours faithfully,



Ms. Chan Kwan Mui

(Parent Manager Election Panel Head and Vice Principal)

Mr. Liang Kwun Fan

(The Principal)

Ms. Wong Yim Ling

(Chairperson of Parent-Teacher Association)



PTA circular 23003 (Election of Parent Manager (2023-2025) (II)) Reply Form (Must be submitted to Class teacher on or before 16/10)

Dear Parent Manager Election Panel Head,

I acknowledge the notice about the Election of Parent Manager (2023-2025) (II). (If a student has any other registered or de facto guardian(s), please fill in the name(s) of the guardian(s) or the person(s) responsible for the student for extra ballots.

Name of registered guardian(s)/person(s) responsible for the student: _____

Student Name: _____

Parent's /Guardian's Signature: _____

Class: _____ ()

Parent's/ Guardian's Name: _____

Date: _____ / _____ /2023

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Ethical Conduct Required in the Parent Manager Election

Nomination of Candidates

1. Do not offer any advantage to get any person to stand or not to stand as a candidate.
2. Do not offer any advantage to get any person having been nominated as a candidate to withdraw his candidature.
3. Do not offer any advantage to influence any candidate to not use his best endeavours to promote his candidature.
4. Do not solicit or accept any advantage for any person's standing or not standing as a candidate.
5. Do not solicit or accept any advantage for any person's withdrawal of his candidature.
6. Do not solicit or accept any advantage for any candidate's failure to use his best endeavours to promote his candidature.
7. Do not use or threaten to use force or duress to induce any person to stand or not to stand as a candidate, or to withdraw his candidature.
8. Do not induce by deception, any person to stand or not to stand as a candidate, or to withdraw his candidature.

Electioneering

1. Do not make any materially false or misleading statements including but not limited to the character, qualifications or previous conduct of a candidate or candidates.
2. Do not take part in any activity that is likely to give rise to criticism and allegation of malpractice and abiding by the principle of fairness in the election.
3. Do not state overtly or covertly the support of any person or organization in any campaign activities, especially in the campaign literature before written consent has been obtained.

Voting

1. Do not offer any advantage to induce any person not to vote in an election.
2. Do not offer any advantage to induce any person to vote or not to vote for a particular candidate in an election.
3. Do not provide or pay for the provision of any food, drink or entertainment as an inducement to or a reward for any person's not voting in an election.
4. Do not provide or pay for the provision of any food, drink or entertainment as an inducement to or a reward for any person's voting or not voting for a particular candidate in an election.
5. Do not use or threaten to use force or duress against any person for the purpose of influencing his or any other person's voting decision.
6. Do not induce by deception any person not to vote in an election.
7. Do not induce by deception any person to vote or not to vote for a particular candidate in an election.

List of Candidates**Candidate 1**

Name: Chan May Ling

Basic information:

I am a parent of a Form 5 student. Since my son entered Form 2, I have been an active member of the Parent-Teacher Association (PTA) committee, aiming to enhance parental understanding of our school's vision and direction. By promoting school policies and serving as a bridge between the school and parents, I aspire to contribute further to the well-being of parents, students, and the school in the future. Thank you for your attention.

Candidate 2 :

Name: Wong Wai Han

Basic information:

My name is Stella Wong. I am the parent of Chan Ying Tung (陳映潼), a student in 4B. With an optimistic and sociable personality, I like listening to others and offering assistance. I am currently employed as a clerk and have been an active member of the Parent-Teacher Association (PTA) in my daughter's kindergarten and volunteered extensively in both her primary and secondary schools, participating in numerous activities and community service projects.

I firmly believe that the process of growing, learning, and setting an example for children is a never-ending journey. I have a deep understanding of how learning conditions and environments significantly impact a child's development, and I recognize the crucial role that effective communication between students, parents, and teachers plays in this process. It is with this understanding and past experiences that I aspire to contribute further by seeking election as the Parent's Manager. I sincerely hope parents vote to me to let me serve you all. Thank you.

Candidate 3 :

Name: Wong Yim Ling

Basic information:

I am a parent of a student in 4A and the current Chairperson of the Parent-Teacher Association (PTA). Through active participation in PTA committee meetings and the organization of various PTA activities, I have gained a deep understanding of our school and have actively worked towards fostering a strong relationship between students, parents, and the school.

During the pandemic, the collaboration between our parents and the school was instrumental in adapting to the new norms of learning. I genuinely appreciate the efforts made to develop alternative learning modes, which have empowered students to become more self-directed and motivated in their studies. Witnessing the progressive enhancements in educational practices and the improvement of our school facilities, I firmly believe that the cooperation between parents and the school holds significant importance.

In seeking election as the Parent's Manager, my aim is to contribute to the school's development and create an environment where students can actively engage in school life and grow happily and healthily. I strongly believe that by fostering continued cooperation between parents and the school, we can achieve this shared goal. Thank you for your support.