



ELCHK Lutheran Secondary School

Parent's Notice 21053 'Combined Notices' (Electronic Notice)

30/4/2022

ELCHK Lutheran Secondary School ELCHK Lutheran Secondary School ELCHK Lutheran Secondary School ELCHK Lutheran Secondary School

Dear Parent / Guardian,

1 **Class Resumption Arrangements from 3rd May and Measures to Fight COVID-19**

1.1 Please note the following principles:

- 1.1.1 Maintain appropriate social distance with other people and avoid going to or staying in crowded or poorly ventilated places.
- 1.1.2 Maintain good personal hygiene; perform hand sanitation properly and avoid touching the eyes, nose and mouth.
- 1.1.3 Maintain good environmental hygiene by frequent cleaning and disinfection.
- 1.1.4 Maintain a healthy lifestyle, keep strong, and strengthen the immune system.
- 1.1.5 Wear masks at all times on school premises, on vehicles and in crowded environments to minimise the risk of viral transmission.
- 1.1.6 If you experience a fever or respiratory symptoms, avoid going to crowded places and seek medical advice immediately.
- 1.1.7 The Department of Health does not recommend the use of N95 respirators, as the major transmission route of COVID-19 is by droplets or contacts which can be protected from wearing masks. Special training is required for proper wearing and removal of N95 respirators. If such respirators are not used properly, the risk of infection may increase due to inadequate protection and contamination.

1.2 In class

- 1.2.1 Students are arranged to sit in single rows with a "face-to-back" setting, with teachers addressing students who are facing one direction. Desks set side-by-side in the classrooms in double rows should be re-arranged to single rows. The School also maximises the use of space in classrooms to ensure proper physical distance between students. If sitting in groups is unavoidable due to special circumstances, a distance of at least 1 metre should be kept between students. Our School may install partitions when necessary.
- 1.2.2 According to the guidelines given by the EDB for individual subjects, schools may arrange "mask-off" activities for primary and secondary students who have received two doses of COVID-19 vaccine (at least 14 days prior). For example, students can remove their facemasks when playing woodwind musical instruments and playing contact sports such as football and basketball.
- 1.2.3 For those who had meals or participated in activities with a confirmed case* without wearing masks; they must undergo RAT starting from the day after their last day of contact for 7 consecutive days, including non-school days. They should also refrain from mask-off activities within those 7 days.

*This includes contact within 2 days before that case is tested positive

1.3 Arrangement of Recess and Lunch Breaks

- 1.3.1 Students should wear masks during all recesses, and they should maintain a proper social distance. This includes when engaging in activities and queueing up for toilets or at the tuck shop.
- 1.3.2 Students must eat or drink at the tables with partitions and maintain proper distance with one another and they should face the same direction.
- 1.3.3 Refrain from talking when their masks are taken off. The masks should be kept properly and students should put their masks on immediately after eating or drinking. Students should not share tableware, food, or drinks.

- 1.4 Undergoing Rapid Antigen Test and Recording Body Temperature on a Daily Basis
- 1.4.1 Before returning to school every day, students must have performed the rapid antigen test (RAT), have checked body temperature, and have taken a photograph of the test result. They must bring the “Record Sheet for Body Temperature and Rapid Antigen Test” signed by the parents/guardians to the School. Students may be asked to present the photograph of the test result. The RAT and checking of body temperature must be done in the morning every day. Only students obtaining negative test results are allowed to return to school for lessons. Students who have tested positive must not return to school. They should inform the School of the positive result as soon as possible and stay at home. They must also report their RAT positive results within 24 hours via “declaration system for individuals tested positive for COVID-19 using rapid antigen test” (<https://www.chp.gov.hk/ratp/>) under the CHP.
- 1.4.2 Parents/guardians, please ensure your children have completed the RAT every day before returning to school and that they bring the “Record Sheet for Body Temperature and Rapid Antigen Test” (see attachment 1) - signed by you - to school. The School will check the body temperature of each student before entering school buildings to identify those students who are having a fever. The students concerned cannot participate in lessons.
- 1.4.3 This is also the case if their RAT has not been completed, their “Record Sheet for Body Temperature and Rapid Antigen Test” has not been brought or the sheet has not been signed by their parents. The School will inform the parents concerned and arrange students to go home as soon as possible. This situation will be recorded, and follow-up work will be carried out.
- 1.4.4 When returning to school, students who conduct the RAT with the kit(s) provided by the School are required to pay for the kit(s).
- 1.5 Response Measures for Schools with Confirmed/Close Contact Cases Occurring on Campus
- 1.5.1 In accordance with the new arrangements, the CHP will review school reports. Action will be taken if:
- 5% or more of the total number of teachers, school staff and students in a school, or 10% or more of students in a particular class, report a positive result of COVID-19 (by RAT or other recognised tests) on the same school day (only new cases on a particular school day will be counted).
- The CHP will initiate epidemiological investigation and consider taking appropriate follow-up measures. This includes assessing the need to suspend face-to-face lessons in accordance with the outbreak situation of the school, requiring the school to conduct thorough disinfection, and requiring the school to enhance ventilation. Schools where small-scale outbreaks take place can continue lessons with adequate precautionary measures unless the CHP announces new arrangements.
- 1.5.2 The above new arrangements can ensure the health of teachers and students returning to school, while at the same time helping the CHP perform a more accurate risk assessment to monitor and follow up on the infection situation in schools. With a lower chance of school closures, students can learn effectively and without interruption. The government will consider adjusting the relevant arrangements after reviewing the development of the pandemic in late May.
- 1.5.3 Schools are not required to suspend lessons for cases of close contacts. Close contacts are in general defined as household members of confirmed cases. With proper anti-epidemic measures duly put in place, staff and students who have come into previous contact with infected persons (in a normal school context) will not be regarded as close contacts. In addition, as staff or students will undergo RAT on each school day, those testing positive will not return to school. Hence, under normal circumstances, schools can continue half-day /whole-day (if applicable) face-to-face lessons in spite of positive RAT cases being reported to the CHP during school days.

- 1.5.4 If the CHP recommends that schools suspend classes, the School will inform parents and students as soon as possible. During the suspension of face-to-face classes and school activities, the School will conduct online classes and remain open to students who have to return because of a lack of adequate supervision at home. The School may allow students to return to school if their RAT results are negative. Students who need to return to school should have received two doses of vaccine at least 14 days prior.
- 1.5.5 In order to facilitate implementation of contingency measures, parents and students should report to schools immediately if the students are found to be under the following 3 conditions:
- 1.5.5.1 Being a confirmed case of COVID-19;
 - 1.5.5.2 Being a close contact of a confirmed case with COVID-19; or
 - 1.5.5.3 Being a “person subject to compulsory testing” to receive COVID19 nucleic acid test under the Prevention and Control of Disease (Compulsory Testing for Certain Persons) Regulation (Cap. 599J) (hereafter be referred to as “Regulation”).
- 1.5.6 The School will properly register and maintain students’ COVID-19 vaccinations records, vaccination medical exemption certificate, and quarantine orders after diagnosis. If students have relevant documents, please submit copies to the School when classes resume on 3rd May.
- 1.6 When there is a “Person Subject to Compulsory Testing” at Schools
- 1.6.1 If a student is a “Person Subject to Compulsory Testing” under the Regulation, the student concerned must undertake a COVID-19 test (including multiple tests as required by the testing notice) during the specified period according to the testing notice (including the compulsory testing notices of restricted areas). They must follow the testing notices to undergo nucleic acid tests. While awaiting the results, the staff or student should undergo the RAT. If the RAT result is negative, they can return to schools for work or study (including the day of testing). Schools must require the staff or student concerned to present the related proof (for example, SMS in mobile phones or laboratory testing reports, or photos of RAT results).
- 1.6.2 Parents and students, please be aware that the Government will sternly follow up on whether the testing notices have been strictly observed by individuals concerned. Any person who fails to comply with the testing notices commits an offence and will be liable to a fine at level 4 (\$25,000) and imprisonment for six months. The fixed penalty for discharging the liability is \$10,000. The person would also be issued with a compulsory testing order requiring him or her to undergo testing within a specified time frame. Failure to comply with the order is an offence and the offender will be liable to a fine at level 5 (\$50,000) and imprisonment for six months.
- 1.7 Home-School Collaboration
- 1.7.1 Please remind your children to bring tissue paper and facemasks to school, take their body temperature and undergo RAT before they go to school every day, and to fill in the information as required. Parents are requested to provide information on students’ health condition, including history of illness during the class suspension period. Parents may also be asked to confirm if your children have taken body temperature and have undergone RAT before they go to school (in accordance with the EDB’s requirements).

- 1.7.2 Please be vigilant regarding your children's health conditions. If your children have fever, respiratory symptoms or sudden loss of taste or smell, etc., they should seek medical advice immediately and should not go to school. If your children are confirmed with COVID-19, you should inform the School immediately. If the children are defined as close contacts of confirmed cases, they should be put under quarantine / isolation / take COVID-19 tests as instructed by CHP, and should not return to schools - and must inform the schools immediately. If your children are defined as "Persons Subject to Compulsory Testing", they must undergo virus tests during the specified period as instructed by CHP, and obtain a negative test result before returning to schools. While awaiting the results, your children should undergo RAT. If the RAT result is negative, they can return to schools for study (including on the day of testing). For further information on "Compulsory Testing for Certain Persons", please visit the following website: <https://www.coronavirus.gov.hk/eng/compulsory-testing.html>
- 1.7.3 The School seriously advise parents not to allow your children to go to crowded places as far as possible. If students have been away from Hong Kong in overseas countries/regions, they should report to schools the time and places of their trips, and strictly follow the quarantine / isolation instructions of the DH. Our School is paying particular attention to the health conditions of these students.

1.8 Vaccination

- 1.8.1 Vaccination is the most effective safeguard measure against COVID-19 and can reduce the risk of severe cases and fatalities. Students and parents should actively seek vaccination. The website of the COVID-19 Vaccination Programme facilitates students and parents to obtain the latest vaccination information. The relevant link is: <https://www.covidvaccine.gov.hk/en/>

1.9 Arrangements Concerning "Vaccine Pass"

- 1.9.1 The "Vaccine Pass" arrangements were implemented on 24 February 2022. Except for exempted persons, all teaching staff and non-teaching staff, persons providing on-campus services and visitors of kindergartens and kindergarten-cum-child care centres (collectively referred to as "KGs" thereafter), primary schools and secondary schools (including special schools and their boarding sections as well as schools offering non-local curriculum), and private schools offering non-formal curriculum (commonly known as "tutorial schools") are required to comply with the requirements of "Vaccine Pass" prior to their entry onto school premises.
- 1.9.2 For other persons entering the school premises, they should follow the latest arrangements for other premises under the "Vaccine Pass". For details, please refer to the website: <https://www.coronavirus.gov.hk/eng/vaccine-pass.html>

1.10 Enquiries

- 1.10.1 Health Protection Measures for Schools (EDB)
[https://www.edb.gov.hk/attachment/en/sch-admin/admin/about-sch/diseases-prevention/Health%20Protection%20Measures%20for%20Schools%20\(E\).pdf](https://www.edb.gov.hk/attachment/en/sch-admin/admin/about-sch/diseases-prevention/Health%20Protection%20Measures%20for%20Schools%20(E).pdf)
- 1.10.2 Health Advice to Schools for the Prevention of Coronavirus disease (COVID-19)
(Centre for Health Protection)
https://www.chp.gov.hk/files/pdf/advice_to_school_on_prevention_of_nid_eng.pdf

Should you have any enquiries, please contact Ms. Chak or Mr. Ng, the Vice Principal at 27802291.

2 **LSS Goodwill Campaign “Sharing Resources, Sharing Love”**

Having received donations from alumni, the EDB and caring people from the community, the School has specially arranged the "Sharing Resources, Sharing Love" campaign to express love to parents and students. Please note the following details:

2.1 **“Sharing Masks, Sharing Love”**

With the ever-changing pandemic situation, the demand for facemasks has increased for parents and students. The School has received donations from warm-hearted alumnus, Mr. Ngan Chan Chun and the EDB. Each student can receive a box of flat masks. The masks will be distributed after the resumption of face-to-face classes.

2.2 **"Share RAT, Share Love"**

In accordance with the guidance of the EDB, all students must perform RAT every day from May to ensure students returning to the School for face-to-face classes with negative test results.

We understand that the daily undertaking of RAT will cause extra expenses for families. In view of this, our School has received the support of people from all walks of life. In May, a sufficient number of RAT kits will be provided for all students and staff in need to help relieve the financial burden of parents and avoid the difficulties at the beginning of school resumption. In order for the resources to be used practically, the distribution of supplies will be arranged as follows:

- Students from low-income families

For students from low-income families, the EDB will distribute 20 RAT kits for each student concerned. This includes students under Comprehensive Social Security Assistance (CSSA) and the School Textbook Assistance Scheme (Full Grant/Half Grant). These students will receive 20 RAT kits per person. 5 kits will be distributed in the first week of school resumption; the remaining 15 kits will be distributed in the next week.

- Other students

The School has received donations from warm-hearted alumni, Mr. Ngan Chan Chun and people from all walks of life. Students who are not from low-income families but need RAT kits can also receive 5 kits per person in the first week of school resumption. In order to make the best use of the resources, beginning from the second week of May, students in need can go to the hall to collect the RAT kits for the next week. Please note the following schedule:

From	Date	Time
S1 and S2	Every Tuesday (10/5 , 17/5 & 24/5)	1:15 p.m. to 1:30 p.m.
S3 and S4	Every Wednesday (11/5 , 18/5 & 25/5)	1:15 p.m. to 1:30 p.m.
S5	Every Thursday (12/5 , 19/5 & 26/5)	1:15 p.m. to 1:30 p.m.

Remarks:

If a student has recovered from COVID-19 with the submission of the relevant government-issued certificate to the School (for example: quarantine order, vaccination medical exemption certificate or QR code of recovery record, etc.), he/she does not need to undergo the RAT within three months from the date of recovery and therefore it is unnecessary for him/her to collect RAT kits for the next week in the hall.

The School again extends its thanks to the alumnus and the EDB for their kindness to our students. We can feel the spirit of caring during the pandemic. Should you have any enquiries, please contact Mr. Ng, the Vice Principal or Ms. Liu.

3 Arrangements for Lutheran Life Education Course in May

To cater for students' diverse learning needs, our School will implement a variety of programs and activities throughout May. Please refer to Attachment 2. Should you have any enquiries, please contact Mr. Ng, the Vice Principal.

Parents can access the above notice through the eClass Parent App and sign the electronic reply slip before 3rd May.

Yours faithfully,



Mr. Liang Kwun Fan
Principal



ELCHK Lutheran Secondary School
(Reply Slip) Parent's Notice 21053 'Combined Notices'

[Due to the epidemic, parents should sign and reply to the electronic notice through the eClass Parent App before 3/5. Parents who cannot use the eClass Parent App can sign the paper notice and contact the class teacher for support.]

Dear Principal,

I understand the information detailed in this notice.

Student Name: _____

Parent's Signature: _____

Class: _____ ()

Parent's Name: _____

“Body Temperature” and “Rapid Antigen Test” Record Sheet

(Monthly record, can be attached to the student handbook)

Students must bring the “Record Sheet for Body Temperature and Rapid Antigen Test” signed by the parents/guardians to the School. Students may be asked to present the photo showing the test result. The RAT and body temperature checks must be completed in the morning every day.

1. Parents/Guardians should take their children’s temperature and undergo RAT before going to school.
2. When the student has fever and tests positive for COVID-19, he/she should not attend school and should consult a doctor promptly, apply for sick leave, stay at home and take rest. This student must report the positive result through the online platform “<https://www.chp.gov.hk/ratp>”, or inform the CHP of this situation.
3. For normal body temperature range, please refer to the “Reference Range for Temperature Screening” in the “Guidance Note on Monitoring of Body Temperature” by the Centre for Health Protection, Please browse:
https://www.chp.gov.hk/files/pdf/guidance_note_on_monitoring_of_body_temperature.pdf
Please see the procedures of undergoing RAT with the link:
<https://www.coronavirus.gov.hk/rat/chi/rat.html>
4. Parents/Guardians should record their children’s temperature and RAT result, and sign on the record sheet daily. The record sheet should be returned to school staff/class teacher to be checked.
5. Parents/Guardians should also complete the record sheet during holidays.

Name of student : _____ Class : _____ Class no. : _____ Month : _____

☐ I have never received a confirmed diagnosis of COVID-19

Date of being confirmed:

Date of three months after recovery:

Date	Time for taking temperature	Temperature	RAT result (✓)	Signature of Parent/Guardian
	A.M. / P.M.	°F/°C	Negative <input type="checkbox"/> Positive <input type="checkbox"/>	
	A.M. / P.M.	°F/°C	Negative <input type="checkbox"/> Positive <input type="checkbox"/>	
	A.M. / P.M.	°F/°C	Negative <input type="checkbox"/> Positive <input type="checkbox"/>	
	A.M. / P.M.	°F/°C	Negative <input type="checkbox"/> Positive <input type="checkbox"/>	
	A.M. / P.M.	°F/°C	Negative <input type="checkbox"/> Positive <input type="checkbox"/>	
	A.M. / P.M.	°F/°C	Negative <input type="checkbox"/> Positive <input type="checkbox"/>	
	A.M. / P.M.	°F/°C	Negative <input type="checkbox"/> Positive <input type="checkbox"/>	
	A.M. / P.M.	°F/°C	Negative <input type="checkbox"/> Positive <input type="checkbox"/>	
	A.M. / P.M.	°F/°C	Negative <input type="checkbox"/> Positive <input type="checkbox"/>	
	A.M. / P.M.	°F/°C	Negative <input type="checkbox"/> Positive <input type="checkbox"/>	
	A.M. / P.M.	°F/°C	Negative <input type="checkbox"/> Positive <input type="checkbox"/>	
	A.M. / P.M.	°F/°C	Negative <input type="checkbox"/> Positive <input type="checkbox"/>	

Arrangement for Lutheran Life Education Course in May

Attachment 2

1 Date: 6/5/2022 (B5)

Form	S1	S2	S3	S4	S5
Activity	1. Class Period 2. Training of Uniformed Groups	Life and Death Education	Class Period	Brief and Counselling for Transfer Learning Subject #	Class Period
Activity time	1. 2:30 p.m. to 3:30 p.m. 2. 3:30 p.m. to 4:30 p.m.	2:30 p.m. to 3:45 p.m.		11:15 a.m. to 12:25 p.m.	2:30 p.m. to 3:45 p.m.
Google Meet/ ZOOM ID	1. ZOOM ID: Class teacher 1/2 2. ZOOM ID: Red Cross: 434 066 2599 RSP: 265 660 5056 Scout: 491 661 5150 Truth Youth: 378 202 1385	ZOOM ID: 833 866 9667 PW: LSS2780	ZOOM ID: Class teacher 1/2	1 st period: Hall 2 nd period: Library, Biology lab, Rm 101	ZOOM ID: Class teacher 1/2
Time of arrival	2:30 p.m.			11:15 a.m.	2:30 p.m.
Time of dismissal	4:30 p.m.	3:45 p.m.		12:25 p.m.	3:45 p.m.

Period 5 and 6 of **F.4** on the day will be performed on ZOOM in the afternoon. The arrangements are as follows:

Lesson (Time)	5th 2:30 p.m. to 3:05 p.m.		6th 3:05 p.m. to 3:40 p.m.	
Subject and teachers	ICT-C : CCS BAFS-C : CYN M2-C : KCC BIO-C : NYS	VAD-C : CHK HIST-C : HCM M1-C : LKM	GEOG-A : CMC JPS-XE : CWS APL-XC : TML ECON-A : YCS	ERS-A : CSL CHEM-A : LWK PED-A : WHS

2 Date: 13/5/2022 (A5)

Activity: S4 Unique Goal Project

Activity time: 2:30 p.m. to 3:45 p.m.

ZOOM ID : 328 651 1857 (PW : LSS2780)

Time of arrival: 2:30 p.m.

Time of dismissal: 3:45 p.m.

3 Date: 27/5/2022 (A5)

Form	S1	S2	S3	S4	S5
Activity	Counselling Committee Weekly Meeting (Gratitude & Forgiveness)	Class Period	Fairy-tale Court	Counselling Committee Weekly Meeting	
Activity time	2:30 p.m. to 3:45 p.m.				
Google Meet/ ZOOM ID	ZOOM ID: 833 866 9667 PW : LSS2780	ZOOM ID: Class teacher 1/2	ZOOM ID: 328 651 1857 PW : LSS2780	ZOOM ID: 679 604 5428 PW : LSS2780	
Time of arrival	2:30 p.m.				
Time of dismissal	3:45 p.m.				