



# ELCHK Lutheran Secondary School

PTA Circular 25003 《Election of Parent Manager (2025-2027) (II)》

3/10/2025

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Dear Parents/Guardians,

Thanks to the support of parents, the nomination of the Election of Parent Manager of the Incorporated Management Committee is complete. Three parents have been nominated as qualified candidates. Their information can be found in Appendix 1. Please take note of the following details.

### 1. Election schedule:

- 1.1 Details of the candidates and the ballot paper will be distributed on 3<sup>rd</sup> October 2025. Each parent will receive a ballot paper (see Appendix 2).
- 1.2 The voting will start on 13<sup>rd</sup> October 2025. Parents can put their ballot paper into the collection box in the General Office in person or have their children do so. The deadline for voting is 20<sup>th</sup> October 2025 at 4 p.m.
- 1.3 The counting of ballots will be held on 20<sup>th</sup> October 2025 in our school library at 4:15 p.m. Welcome parents to attend and witness the counting.
- 1.4 The result will be released on 23<sup>th</sup> October 2025 after the counting of votes through our school's website and through notice distributed to parents. The PTA will announce in AGM on 1<sup>st</sup> November 2025 as well.

### 2 Notes:

- 2.1 All parents or registered guardians of current students have the right to vote. Each parent can only vote once even if he/she is the parent or guardian of multiple students. Each family of a student can have no more than two ballots. If the student has another guardian or person who serves as a de facto guardian, extra ballots can be given;
- 2.2 To ensure fairness, the election will be anonymous. Voters cannot write their names or make any markings signifying their identities; every ballot can only be marked for one candidate with a '✓' in order to be valid.
- 2.3 All voters should refer to the 'Directions for Voting' (see Appendix 1) before filling in the ballot paper.
- 2.4 Voting methods:
  - Students bring the sealed ballots completed by parents back to school; submit to class teachers who will refer them to the General Office from 13<sup>rd</sup> October to 20<sup>th</sup> October, 2025 4:00 pm or
  - Parents may submit the ballot in person into the collection box in the General Office during office hours: 13<sup>rd</sup> October to 20<sup>th</sup> October, 2025 at 09:00 to 16:00. Parents will be requested to show identity by the Office clerks and the relevant information will be counter-checked.

You are highly encouraged to participate in the Election of 2025-27 Parent Manager. Your votes are highly appreciated. Should you have any enquiries, please contact our Election Panel Head and Vice Principal, Ms. Chan at 27802291.

Yours faithfully,



Ms. Chan Kwan Mui  
(Parent Manager Election Panel Head and Vice Principal)

Mr. Liang Kwun Fan  
(The Principal)

Ms. Wong Yin Ling  
(Chairperson of Parent-Teacher Association)



### PTA circular 25003 (Election of Parent Manager (2025-2027) (II)) Reply Form (Must be submitted to Class teacher on or before 13/10)

Dear Parent Manager Election Panel Head,

I acknowledge the notice about the Election of Parent Manager (2025-2027) (II). (If a student has any other registered or de facto guardian(s), please fill in the name(s) of the guardian(s) or the person(s) responsible for the student for extra ballots.

Name of registered guardian(s)/person(s) responsible for the student: \_\_\_\_\_

Student Name: \_\_\_\_\_ Parent's /Guardian's Signature: \_\_\_\_\_

Class: \_\_\_\_\_ ( ) Parent's/ Guardian's Name: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ /2025

## **ELCHK Lutheran Secondary School**

### **Ethical Conduct Required in the Parent Manager Election**

#### **Nomination of Candidates**

1. Do not offer any advantage to get any person to stand or not to stand as a candidate.
2. Do not offer any advantage to get any person having been nominated as a candidate to withdraw his candidature.
3. Do not offer any advantage to influence any candidate to not use his best endeavours to promote his candidature.
4. Do not solicit or accept any advantage for any person's standing or not standing as a candidate.
5. Do not solicit or accept any advantage for any person's withdrawal of his candidature.
6. Do not solicit or accept any advantage for any candidate's failure to use his best endeavours to promote his candidature.
7. Do not use or threaten to use force or duress to induce any person to stand or not to stand as a candidate, or to withdraw his candidature.
8. Do not induce by deception, any person to stand or not to stand as a candidate, or to withdraw his candidature.

#### **Electioneering**

1. Do not make any materially false or misleading statements including but not limited to the character, qualifications or previous conduct of a candidate or candidates.
2. Do not take part in any activity that is likely to give rise to criticism and allegation of malpractice and abiding by the principle of fairness in the election.
3. Do not state overtly or covertly the support of any person or organization in any campaign activities, especially in the campaign literature before written consent has been obtained.

#### **Voting**

1. Do not offer any advantage to induce any person not to vote in an election.
2. Do not offer any advantage to induce any person to vote or not to vote for a particular candidate in an election.
3. Do not provide or pay for the provision of any food, drink or entertainment as an inducement to or a reward for any person's not voting in an election.
4. Do not provide or pay for the provision of any food, drink or entertainment as an inducement to or a reward for any person's voting or not voting for a particular candidate in an election.
5. Do not use or threaten to use force or duress against any person for the purpose of influencing his or any other person's voting decision.
6. Do not induce by deception any person not to vote in an election.
7. Do not induce by deception any person to vote or not to vote for a particular candidate in an election.

List of Candidates

**Candidate 1**

Name: Ho Hang Suen

Basic information:

My daughter is currently in Form 2. I studied abroad earlier in my life, graduating with a Bachelor of Architectural Science from Ryerson University in Canada. Today, I am passionately dedicated to running my own baking business and to nurturing the growth of my three children.

Through the years, balancing entrepreneurship with family life has taught me the vital importance of effective communication, coordination, and time management. My business has honed my skills in strategic planning and execution, while parenting has instilled in me profound patience and empathy.

I am a firm believer that education is a shared mission between the school and the family. Should I be honoured with your election, I am committed to contributing my efforts toward fostering a strong home-school partnership. I will work collaboratively with everyone to create a more fulfilling and joyful learning environment for all our children.

Thank you for your consideration and support.

**Candidate 2 :**

Name: Ma yuk Chi

Basic information:

Hello everyone! I am a parent of a Class 4C student. For the past four years, I have served as a committee member of the Parent-Teacher Association, participating in various activities.

Throughout this process, I have gained rich experience and deeply realized the importance of home-school cooperation for students' growth.

**Candidate 3 :**

Name: Wong Wai Han

Basic information:

Dear all,

I am Stella Wong, the parent of Chan Ying Tung of Class 6B, who is optimistic, talkative, helpful, responsible person and currently a clerk. A member of the school volunteer team and the current representative of the alternative parent in Incorporated Management Committee (IMC).

The growth and learning of students are closely related to the school environment, facilities, teacher quality and educational level. Therefore, interaction and communication between parents and schools is very important, and good communication and suggestions can enhance the school's education level and environment, thereby improving the quality of students' learning.

Let me continue to be a bridge between parents and schools, please vote for me to let me have the opportunity to serve everyone continuously. Thank you!

**Candidate 4 :**

Name: Wong Yim Ling

Basic information:

Hello, parents! As a parent of a current Form 6 student and the chairperson of the Parent-Teacher Association, as well as a member of the Yau Tsim Mong District Federation of Parent-Teacher Associations, I hope to continue contributing to the school with my years of service experience.

Over the years, I have been deeply involved in home-school cooperation, familiarizing myself with school operations and establishing a network of educational contacts in the district. This enables me to secure resources and introduce valuable experiences for our school. If elected as a school board member, I will strive to promote communication and collaboration between parents and the school, prioritizing the well-being of students, while utilizing the district network to secure more educational resources for students of all grades.

I sincerely hope for your support, allowing me to utilize my extensive experience to create a better learning environment for our students and contribute to the school's development together.

**ELCHK Lutheran Secondary School**

**基督教香港信義會信義中學**

**Election of Parent Manager (2025-27)**

**家長校董選舉 (2025-27)**

Directions for Voting

1. Put no other marks on the ballot paper other than the mark “√” or it will be considered null and void.
2. Fold the ballot paper into two and do not let anyone see whom you vote for the ballot is secret.
3. Put the ballot paper into the ballot box in the General Office.

投票人須知

1. 除「√」號外，請勿在選票上劃上其他記號，否則選票便作廢。
2. 將選票對摺，切勿讓他人看見你的選舉，投票是保密的。
3. 將選票放入設在校務處的投票箱。

**ELCHK Lutheran Secondary School**

基督教香港信義會信義中學

**School Parent-teacher Association**

家長教師會

**Election of Parent Manager (2025-27)**

家長校董選舉 (2025-27)

**Ballot Paper 選票**

**Voting Date:**

投票日期： 13 / 10 - 20 / 10 / 2025 4:00 pm

Please read carefully the "Directions for Voting" overleaf before casting vote.

填寫選票前請細閱背頁的「投票人須知」

Please use a blue or black ball-point pen to mark a "✓" in the box against the number of the candidates you vote for. The number of "✓" you marked on the ballot paper should not be more than the number of vacancies. Otherwise, your ballot paper will be considered null and void.

請用藍色或黑色原子筆在選票上候選人編號旁邊的空格內加上「✓」號。你在選票上所填的「✓」號，不能超過空缺的數目，否則，選票便會作廢。

**Candidates 候選人**

- 1 Ho Hang Suen 何幸璇**
- 2 Ma Yuk Chi 馬鈺池**
- 3 Wong Wai Han 黃慧嫻**
- 4 Wong Yim Ling 黃艷玲**

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**基督教香港信義會信義中學**

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**Candidates 候選人**

- 1 **Ho Hang Suen 何幸璇**
- 2 **Ma Yuk Chi 馬鈺池**
- 3 **Wong Wai Han 黃慧嫻**
- 4 **Wong Yim Ling 黃艷玲**